



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

REGULAR MEETING OF THE

BOARD OF DIRECTORS

Our mission is to develop, deliver, operate and maintain high-quality roadways and related transportation solutions.

June 26, 2023



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

AGENDA

ITEM #1

Bobby Jenkins
Chairman

1. Welcome and opportunity
for public comment



CONSENT AGENDA ITEMS #2-3

Bobby Jenkins
Chairman

2. Approve the minutes from the May 31, 2023 Regular Board Meeting
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

AGENDA

ITEM #3

Tracie Brown
Director of Operations

Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program

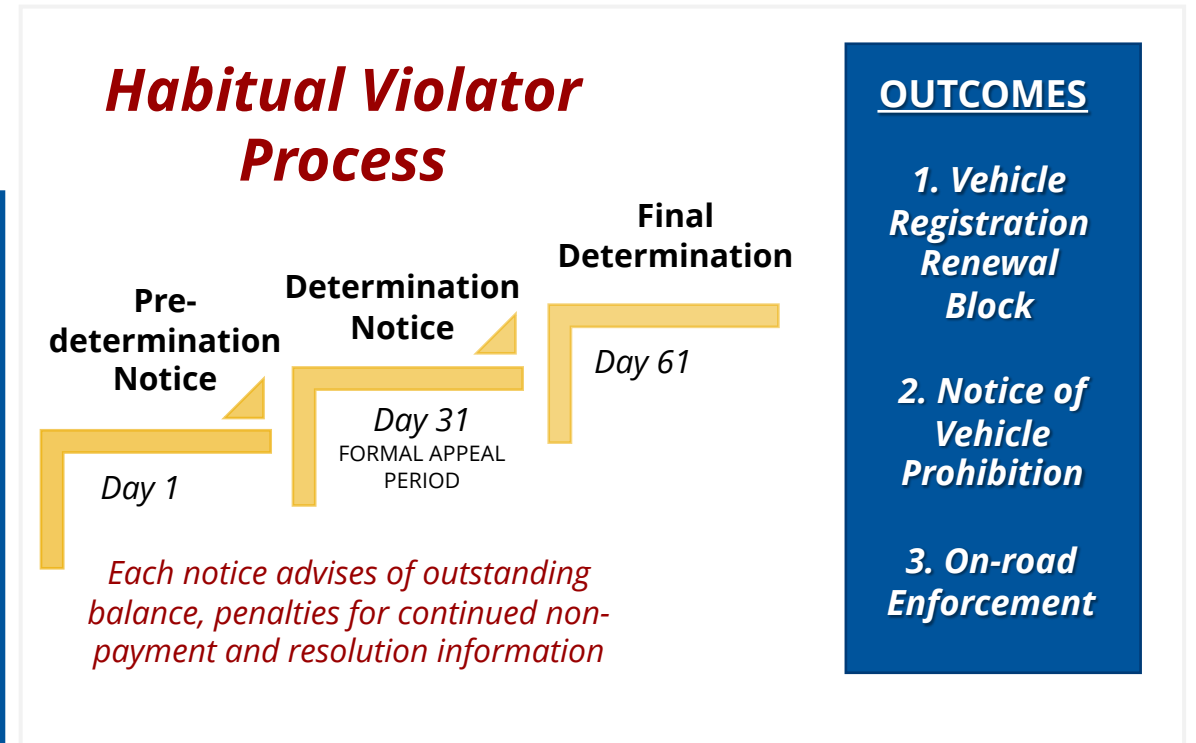
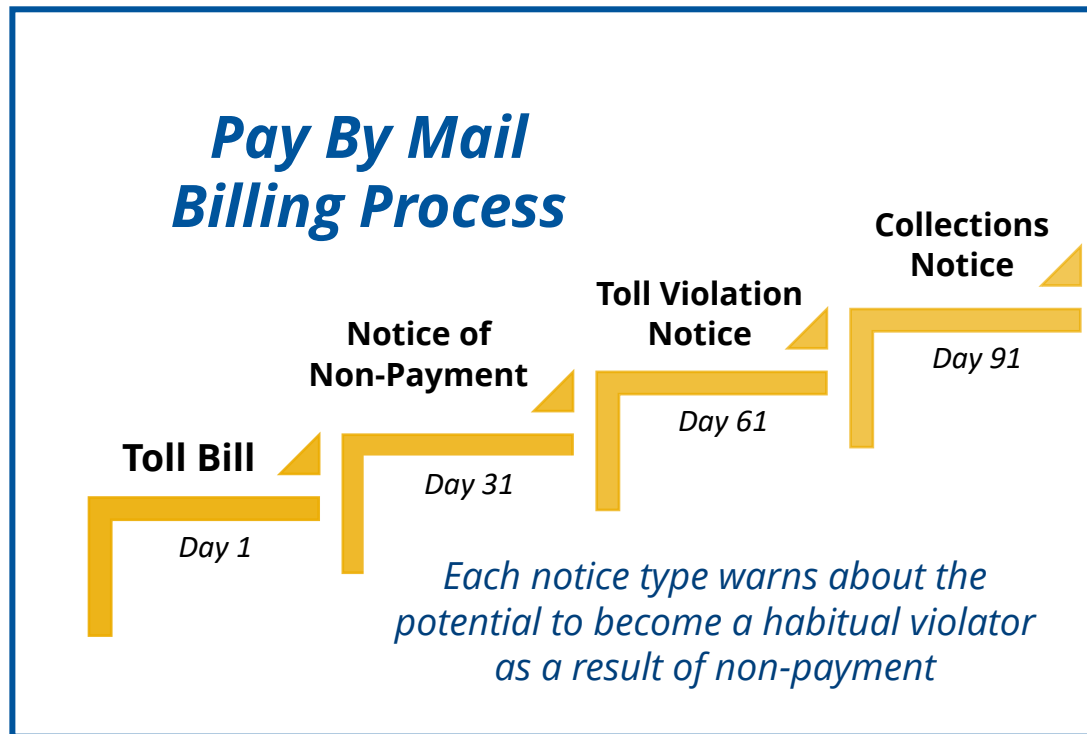
HV Prohibited Vehicle Action Summary

June 2023



- **Approve a *Vehicle Prohibition Order* for the identified habitual violator customers**
 - » Number of prohibited vehicles: 6,685
 - » Total number of related unpaid tolls: 1,996,395
 - Average number of outstanding tolls per vehicle: 299
 - Average unpaid balance: \$1,021
- **Next Steps**
 - » Customers will receive *Prohibition Order* by mail
 - » Customers found to be in violation of prohibition are subject to warning, citation with up to \$500 fine and / or vehicle impoundment

Escalating Communications



Mobility Authority Policy Codes



Section 301.010(d-f): Customer Service & Violation Enforcement Policies

- Customers with 100 or more events non-payment within a period of one year and who have received at least two written notices of non-payment may be considered habitual violators. An event of non-payment is considered to be one unpaid toll transaction.
- Following a final determination that a registered owner with at least 100 unpaid toll violations within a year is a habitual violator, the authority may report a vehicle owned or leased by a person determined to be a habitual violator to a county tax assessor-collector or the Texas Department of Motor Vehicles in order to cause the denial of a vehicle registration.
- By order of its Board of Directors, ***the authority may prohibit the operation of a motor vehicle owned or leased by a person determined to be a habitual violator on all authority toll roads. Vehicles that continue to operate on a toll road after the prohibition are subject to ticketing and impounding.***



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

REGULAR ITEMS

COLLABORATION



INNOVATION



SERVICE



SAFETY



STEWARDSHIP



AGENDA

ITEM #4

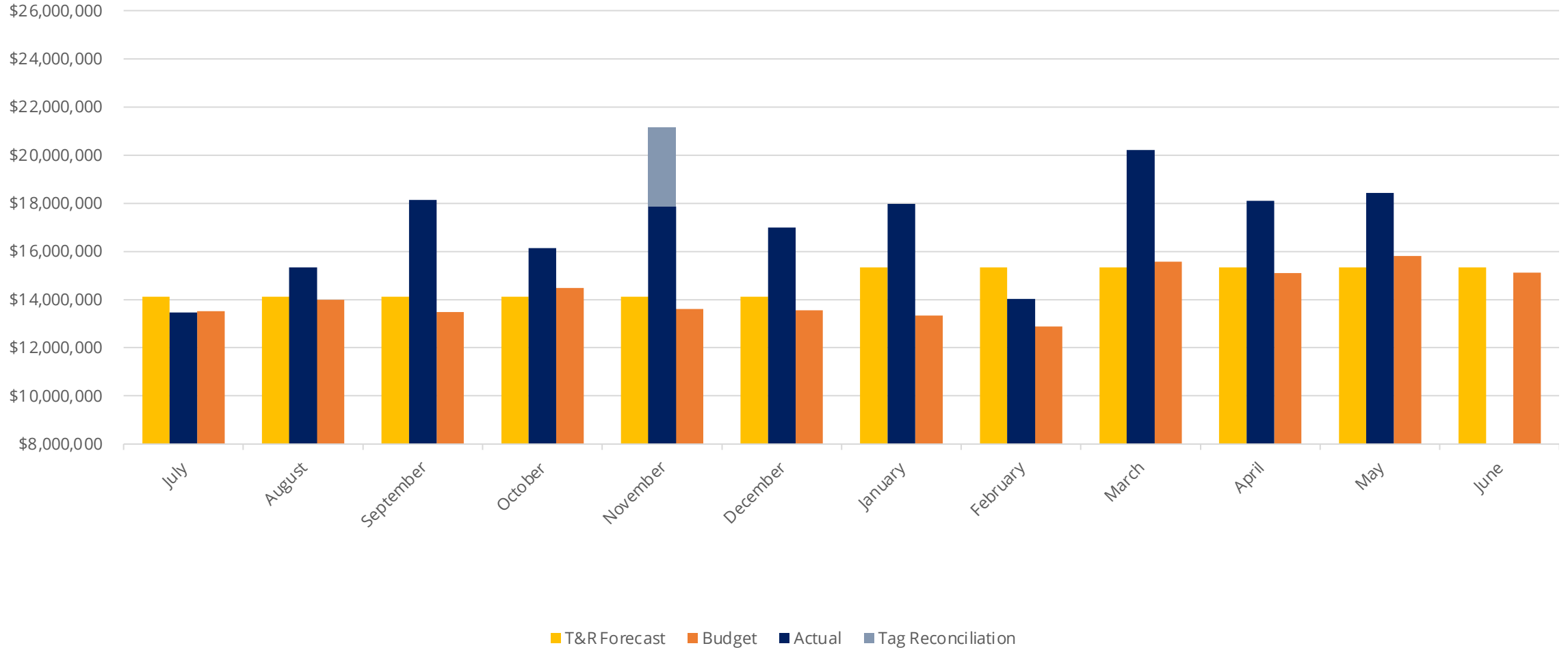
José Hernández
Chief Financial Officer

Accept the financial statements for May 2023

May 2023 System Toll Revenues



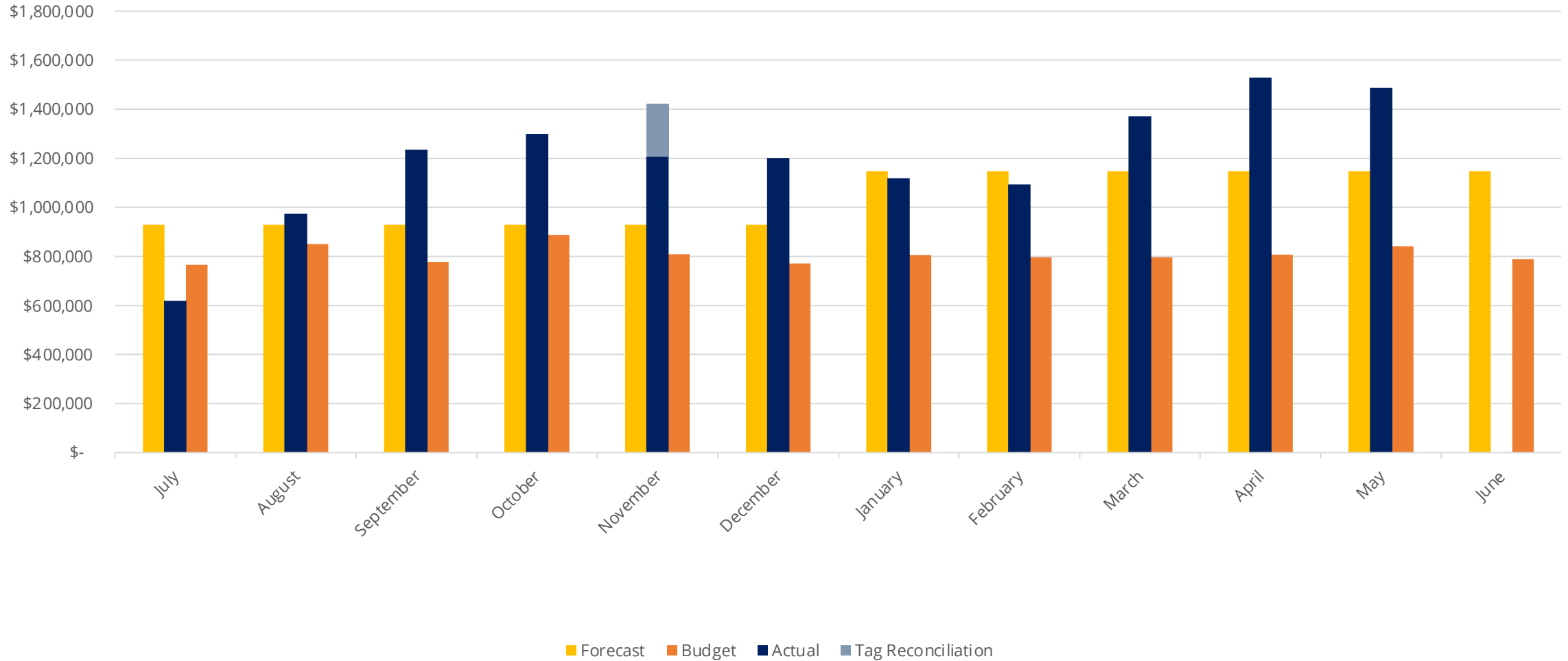
FY 2023 System Toll Revenues



May 2023 MoPac Toll Revenues



FY 2023 MoPac Toll Revenues



May 2023 YTD Performance – All Funds



- Revenues

- » Toll revenues surpassing budgeted amounts – \$203.3MM represents **112.8% of revenue budget collected through May (92% of year elapsed)**
 - Tag revenues – \$132.9MM (111%)
 - Video tolls – \$58.5MM (125%)
 - Fee revenue - \$11.9MM (86%)
- » Interest income performance – \$31.9MM actual vs. \$3.2MM budget
- » \$235.6MM total revenue collected through May – 127.5% of budget

- Expenses

- » Operating expenses on track with budgeted amounts to date
 - Administrative – 61.2% of annual budget expended
 - Operations and Maintenance – 77.2% of annual budget expended
- » Non-operating expenses (bond interest) also in line with budget – 90.6%
- » Total expenses (operating and non-operating) are at 82.3% of budget



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

AGENDA ITEM #5

James Bass
Executive Director

Discuss and adopt the FY 2024 Operating Budget

Budget Overview



Necessary levels of complexity to CTRMA Budget

- **Cash Only - Non-Cash Expenditures have been removed from the FY 2024 budget**
- **System vs Non-System Expenditures**
 - » Sections have expenditures for both System and Non-System (MoPac)
- **System has requirement for debt service coverage**
 - » **Coverage Requirement** - measurement of available net cash flow to pay current debt obligations.
 - » **Indenture System Coverage Requirements**
 - Available Net Cash Flow = Revenue less Operation & Maintenance Expenses
 - Senior Lien 1.25 times (available cash flow / debt obligations)
 - All Debt 1.20 times (available cash flow / debt obligations)
 - » **Target for System Coverage**
 - All Debt 1.60 times (available cash flow / debt obligations)
- **Constraint is the coverage requirement for all System debt**

Revisions since May Presentation



- Revenues
 - » Increased revenues for FY 2024 based on FY 2023 trends
- Expenses
 - » Minor adjustments to salary expenses
 - » Contingency for future retiree COLA decision included
 - » MoPac Regional Infrastructure Fund contribution included
 - » Increased tag processing fees in Operations
- Capital Expenses
 - » Added funds for Enterprise Resources Planning (ERP) system
 - » Adjustments made to Engineering projects
 - » Added expenses for possible PBM procurement
 - » Adjusted toll equipment replacement figure
 - » Reduced potential future additions to the System

System Draft Budget Overview



System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Revenue *	\$173,687,761	\$241,192,000	\$239,769,300

Actual FY 2023 System Revenues through May: \$221,741,731

* Revenues pledged for debt service include:

- Toll revenue
- Interest earnings

System Draft Budget Overview



System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Revenue *	\$173,687,761	\$241,192,000	\$239,769,300

System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Debt Service	\$85,875,601	\$85,875,601	\$95,964,098

Debt Service: Scheduled annual Principal and Interest payments on

- Senior lien bonds
- Subordinate lien debt obligations (bonds and notes)
- All fixed-rate debt
- No refinancings during FY 2023

System Draft Budget Overview



System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Revenue *	\$173,687,761	\$241,192,000	\$239,769,300

System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Debt Service	\$85,875,601	\$85,875,601	\$95,964,098
Coverage @ 1.6X	\$137,400,962	\$137,400,962	\$153,542,557

Coverage figures above represent Available Net Cash Flow requirements to produce 1.6x coverage of annual debt service

System Draft Budget Overview



System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Revenue *	\$173,687,761	\$241,192,000	\$239,769,300

System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Debt Service	\$85,875,601	\$85,875,601	\$95,964,098
Coverage @ 1.6X	\$137,400,962	\$137,400,962	\$153,542,557

System	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
O&M requested	\$42,886,778	\$35,864,350	\$48,529,231

System Draft Budget Submission Overview



System O&M Expense	FY 2023	FY 2024	Variance
Submitted	\$42,886,778	\$48,227,511	\$5,340,733
Reduction	(\$3,162,182)	\$0	\$3,162,182
Budget/Draft	\$39,724,596	\$48,227,511	\$8,502,915

- All in debt service coverage:
 - » Actual FY 2021: 1.45x
 - » Actual FY 2022: 1.72x
 - » Budgeted FY 2023: 1.57x
 - » Projected FY 2023: 2.39x (est.)
 - » Draft Budgeted FY 2024: 2.0x

Agency Personnel



Section	FY 2023	FY 2024	Variance
Administration/Legal	6	5	(1)
Finance	5	5	0
Operations	5	6	1
Communications	4	3	(1)
Information Technology	3	4	1
Engineering	9	9	0
TOTAL	32	32	0

- Both positions being reassigned are vacant

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Administration/Legal	\$2,994,225	\$2,709,486	\$3,620,415

- Administration/Legal Initiatives
 - Human resources consultant
 - Strategic plan update
 - Construction Partnership Program
 - Policy code update and ethics handbook preparation

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Finance	\$7,973,291	\$6,615,184	\$9,336,036

- Finance Initiatives
 - Replacement of accounting software; new ERP System
 - Traffic and revenue forecast study
 - Figures above exclude Debt Service

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Operations	\$17,225,609	\$17,021,705	\$21,847,786

- Operations Initiatives
 - Pay By Mail website enhancements
 - Bluetooth integration for roadway communication to vehicles
 - Expanded Travis County constable roadway enforcement

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Communications	\$2,346,270	\$1,374,250	\$2,538,941

- Communications Initiatives
 - Authority website update
 - Trail app maintenance
 - Additional promotional television advertising

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Information Technology	\$12,425,321	\$10,007,822	\$13,074,493

- Information Technology Initiatives
 - Google Cloud services for Data Platform
 - Amendments to Data Platform operations and maintenance agreement

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Engineering	\$11,873,561	\$9,825,623	\$14,302,096

- Engineering Initiatives
 - Additional corridor traffic counts for traffic and revenue forecast study
 - Wall monitoring system
 - Emergency Management Planning
 - Capital improvement plan dashboard development

Consolidated Operating Budget Overview



Section	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget
Administration/Legal	\$2,994,425	\$2,704,486	\$3,620,415
Finance	\$7,973,291	\$6,615,184	\$9,336,036
Operations	\$17,225,609	\$17,021,705	\$21,847,786
Communications	\$2,346,270	\$1,374,250	\$2,538,941
Information Technology	\$12,425,321	\$10,007,822	\$13,074,493
Engineering	\$11,873,561	\$9,825,623	\$14,302,096
TOTAL	\$54,838,477	\$47,554,070	\$64,719,767

FY 24 Draft Capital Budget - System



- Does not impact debt service coverage calculations – expensed from available cash flow after payment of debt service
- Capital Budget: ~\$31.9MM
 - » Includes - data platform; safety technology and toll violation mitigation equipment; future headquarters property; maintenance yard expansion and improvements; metal beam guard fence improvements; wall monitoring
- Renewal & Replacement: ~\$34.5MM
 - » Roadside toll system replacement - Equipment for SH 71 and 290E; work to replace SH 71 and 290E; GEC and GCS support
 - » Delineators – multiple roadways
 - » Lobo Pond repair
- Capital Improvement Projects: ~\$8.7MM
 - » Preliminary work on potential future additions to the System (183A widening project)

FY 24 Draft Capital Budget - MoPac



- Renewal and Replacement: ~\$1.9MM
 - » Fog seal and surface repair
 - » Delineators

Retiree Cost of Living Adjustment (COLA)



- **Considerations for a CTRMA Retiree COLA Award in FY 24**
 - Per Governmental Accounting Standards Board Statement 68 – awarding more than three retiree COLAs within a five-year cycle triggers a “repeating COLA status”.
 - Repeating COLA status will assume annual retiree COLAs are awarded even if they are not actually given for financial statements.
 - Actuaries would be required to include a repeating retiree COLA in the pension liability calculations every year causing an increase in net pension liability and pension expense.
 - TCDRS will incorporate the “repeating COLA designation” in its actuarial analyses for plan participants if **all three** of the following apply:
 - Two COLAs have been adopted in the past three years, **AND**
 - Three COLAs have been adopted in the past six years, **AND**
 - Four COLAs have been adopted in the past nine years.
 - TCDRS states participating employers that consider a retiree COLA every three years can avoid the repeating COLA designation
 - Per TCDRS it can take up to 15 years to actuarially recover from awarding a retiree COLA, if the employer makes no contribution changes to their plan

Retiree Cost of Living Adjustment (COLA)



- **Considerations for a CTRMA Retiree COLA Award in FY 24**
 - » Recommend defer potential action on this item to a subsequent Board meeting this calendar year.
 - » Decision on a retiree COLA would not go into effect until January 1, 2024, so there is time for further discussion.
 - » If Board adopts a retiree COLA the “repeating COLA designation” would be in effect and we feel it deserves a more fulsome discussion than we will be able to have with limited time and participation



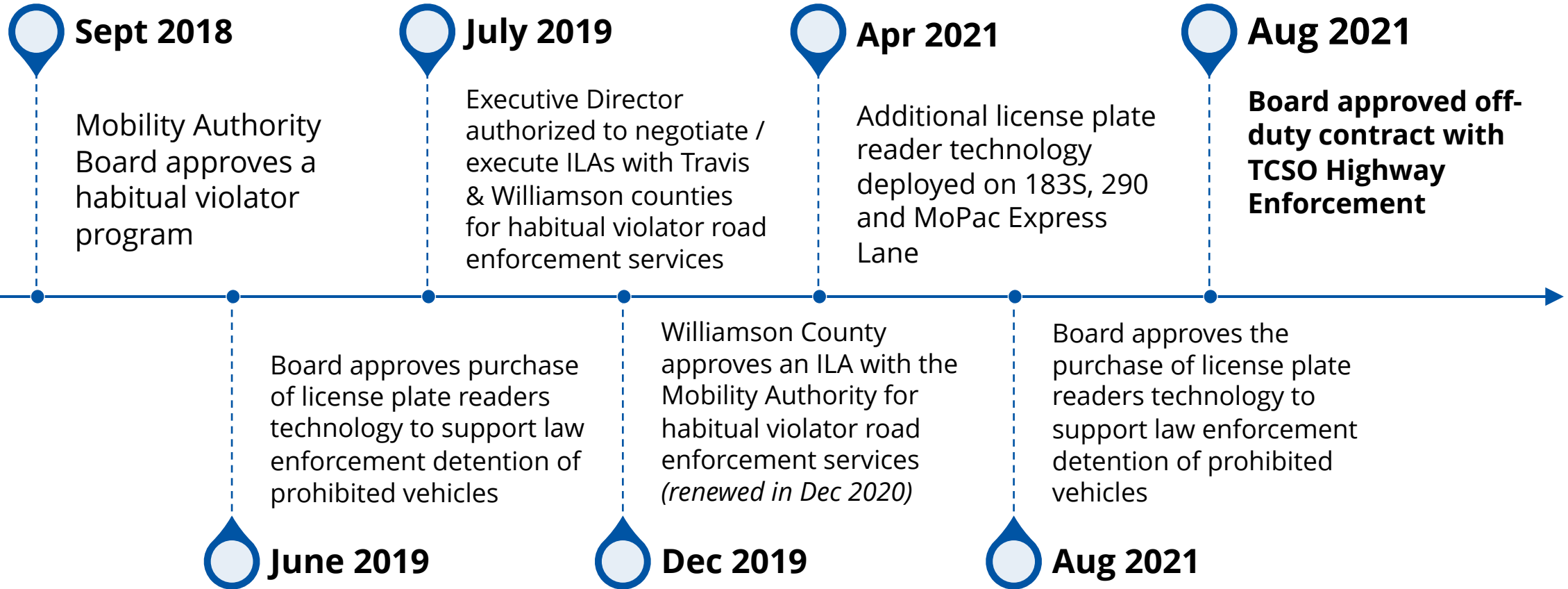
AGENDA

ITEM #6

Tracie Brown
Director of Operations

Discuss and consider approving an interlocal agreement with Williamson County for habitual violator road enforcement services

Action Background



Habitual Violator Enforcement Results



- Total payments collected from habitual violators through April 2023 this fiscal year exceed \$12.3M
- Since enforcement began in February 2020, Williamson County constable deputies have performed over 2,800 stops for violation of the Board's habitual violator prohibition orders
 - » **Several arrests have been made for felony warrants**
- Independent analysis of the habitual violator program indicates that the registration renewal block and vehicle prohibition enforcement remedies have had the most impact on customer payment behavior
 - » **In addition, usage of the Authority's toll facilities by habitual violator customers is dramatically reduced following these enforcement steps**

ILA Overview



- Contract for marked law enforcement vehicles, uniformed law enforcement officers, and all vehicular equipment necessary to identify enforce orders prohibiting the operation of certain motor vehicles on Mobility Authority-operated toll facilities
 - » **Contract terminates on September 30, 2024; may be extended through two one (1) year automatic renewals if both parties concur**
 - » **Hourly rate for Williamson County constable deputies aligns with TCSO deputy compensation**
 - » **Agreement may be terminated by mutual agreement, or after 30 days notice by either party**
- Agreement also compensates Williamson County for fuel, maintenance and insurance for county vehicles at the rate of \$13/hour
- The total cost for these services is budgeted at \$200,000 for FY24

Recommendation



- Staff recommends the Board approve the interlocal agreement with Williamson County for habitual violator road enforcement services



AGENDA

ITEM #7

Tracie Brown
Director of Operations

Discuss and consider approving an amendment to an existing agreement with Kapsch TrafficCom USA, Inc. for license plate image review services

Kapsch Image Review Agreement Overview



- Kapsch TrafficCom NA is one the Authority's toll system integrators
- Approximately 55% of the Authority's toll transactions require license plate transcription, also known as image review services, before they are forwarded to the Central United States Interoperability (CUSIOP) Hub or Pay By Mail back office for customer billing
- Kapsch uses proprietary software and hardware to create a "clean" or "fully formed" transaction
- License plate image review services mitigate potential revenue loss and allow for the identification of possible toll equipment issues

Kapsch Amendment Summary



- In 2019 the Mobility Authority's Board approved an agreement with Kapsch for license plate image review and transcription services
- Term of the Agreement was for five years with the option of two 2-year renewals; the initial term expires on July 31, 2023
- Today's action requests the Board's approval to amend Kapsch's agreement
 - » **Exercises the first renewal through July 31, 2025**
 - » **Increases cost by 10% - (\$0.043 for manual reviews and \$0.021 for automated reviews)**
 - Kapsch will continue to perform reviews related to exempt vehicles (*buses, registered van pools, qualified veterans, emergency vehicles, etc.*) at no cost to the Authority.
 - » **Adds a CPI escalation clause to the Agreement that will be applied annually**

Staff Recommendation



- Staff recommends approving an amendment to the agreement with Kapsch TrafficCom North America for license plate image review services



AGENDA ITEM #8

Mike Sexton
Acting Director of Engineering

Discuss and considering authorizing the Executive Director to extend the existing completion contract with Roy Jorgensen and Associates, Inc. for performance-based maintenance services on Mobility Authority roadways and related Texas Department of Transportation facilities

2023 PBMC Limits



- **Limits (Open):** 183A Toll, 290 Toll, Express 1 Toll, 71 Toll, 45 Toll, 183 Toll
- **Limits (Future):** 183A Phase III, 183 North
- **Excluded:** Projects under study

2023 PBMC Project Scope



- Routine Maintenance
 - » Roadway: Minor pavement repairs, crack seal, sweeping
 - » Roadside: Mowing, litter, drainage, landscaping, slopes
 - » Bridges: Impact damage, cleaning, erosion
 - » Walls: Retaining and sound wall
 - » Traffic: Barrier, attenuators, striping, markers, signs, signals, illumination
 - » Other: Graffiti, SUPs, trailheads, buildings
- Incident Response & Hazardous Material Cleanup
- Snow and Ice Control

2023 PBMC Term



- **Current Contract**
 - » **Executed: March 21, 2022**
 - » **Expiration: June 30, 2023**
- **Initial Notice To Proceed (NTP)**
 - » **5-year term**
 - » **Begin Services: July 1, 2023**
 - » **Expires: June 30, 2028**
- **Optional Terms**
 - » **One additional 5-year term**
 - » **Executed per the Authority's discretion**

2023 PBMC TxDOT Coordination



- **Maintenance of Shared ROW:** The Mobility Authority maintains shared right of way with TxDOT for efficiency
- **Coordination:** Development of contract scope and extension
- **Cost Sharing:** Interlocal Agreement with TxDOT to define Agency cost allocation

Item	Mobility Authority	TxDOT
Cost Sharing %	66%	34%
Total Distribution	\$52,061,176.38	\$26,369,344.14
Total Contract Value	\$78,430,520.52	

2023 PBMC Recommendation



- Staff recommends extension of the contract and authorization for the Executive Director to execute an agreement with Roy Jorgensen Associates, Inc.
- Contract value of \$78,430,520.52
- Contingency of \$1,000,000.00
- Total Authorization \$79,430,520.52



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

BRIEFINGS & REPORTS

COLLABORATION

INNOVATION

SERVICE

SAFETY

STEWARDSHIP



AGENDA ITEMS #9A-B

James Bass
Executive Director

Executive Director Report

- A. Request for Qualifications for Real Estate Advisory Services
- B. Agency performance metrics
 - I. Roadway performance
 - II. Call center performance



AGENDA ITEMS #9A-B

James Bass
Executive Director

Executive Director Report

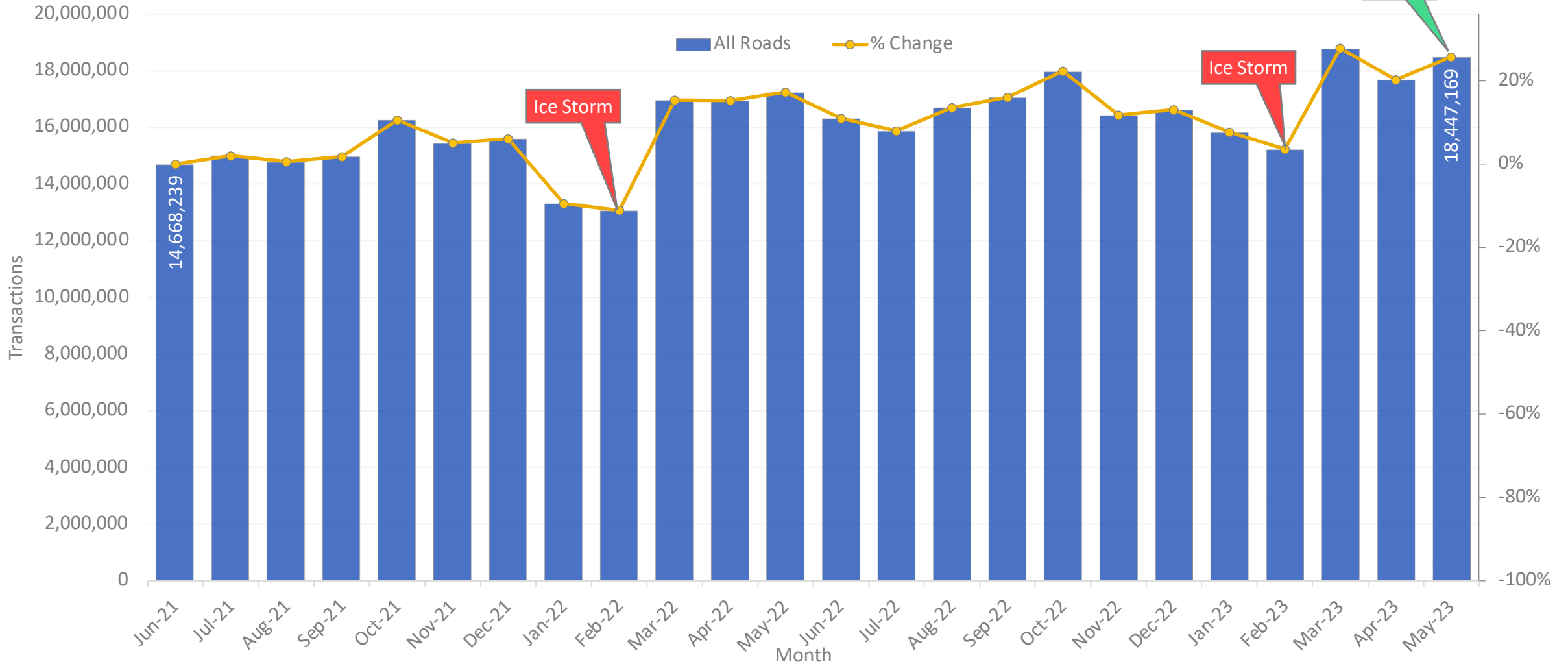
- A. Request for Qualifications for Real Estate Advisory Services
- B. Agency performance metrics
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Monthly Transaction Trend

(All Roads)

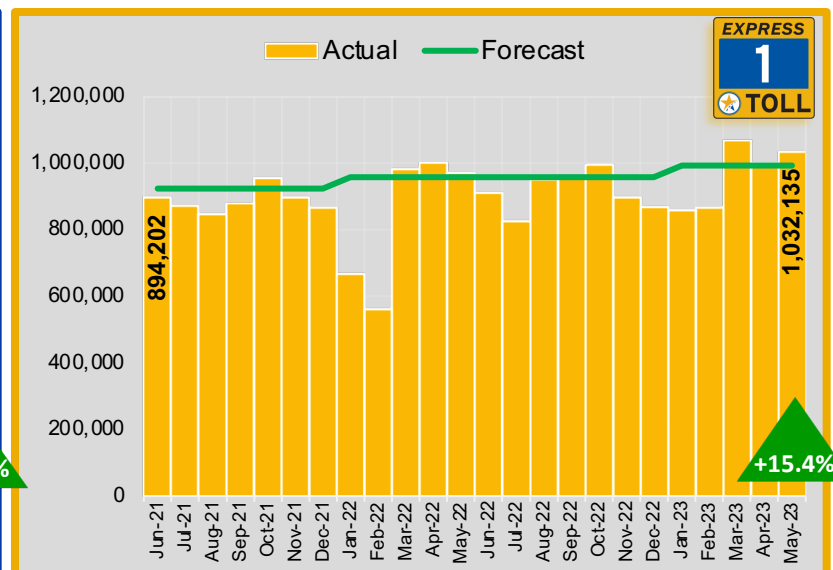
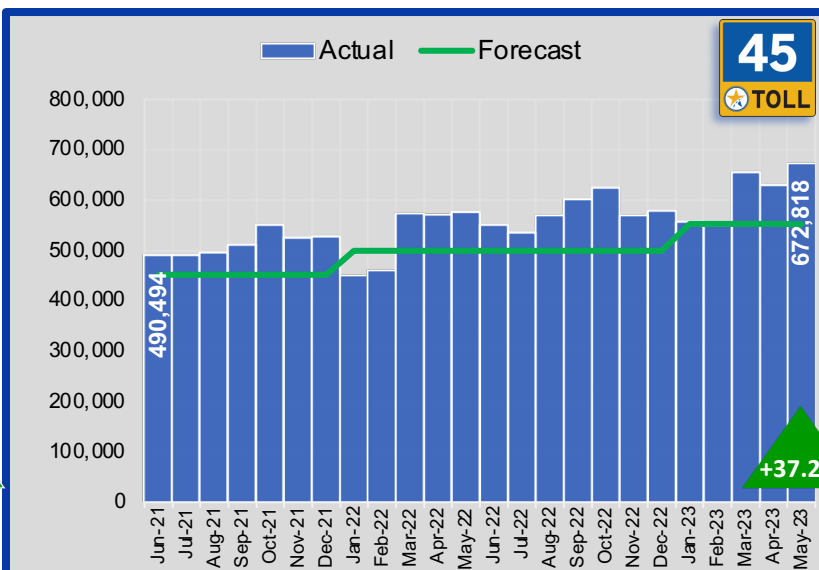
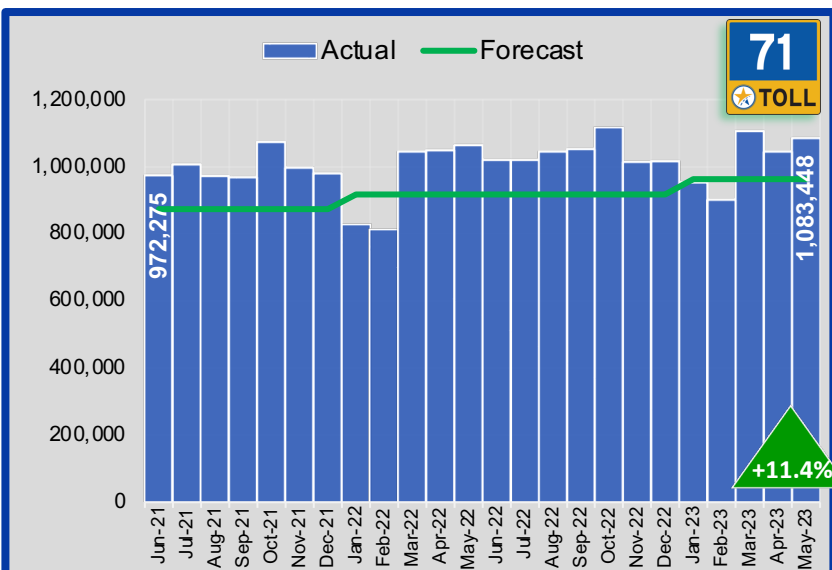
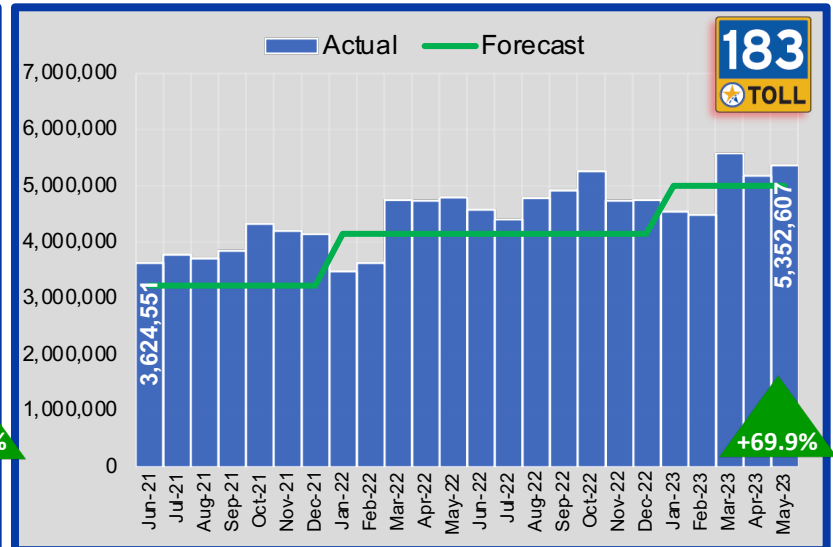
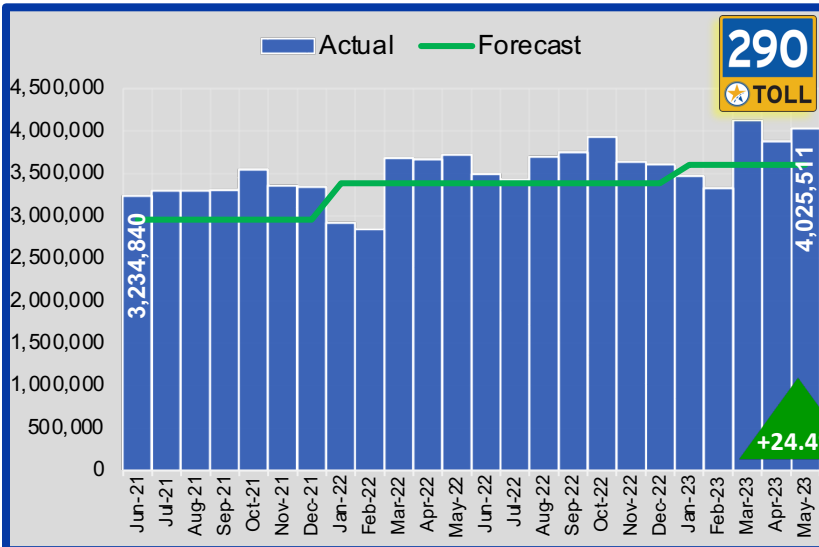
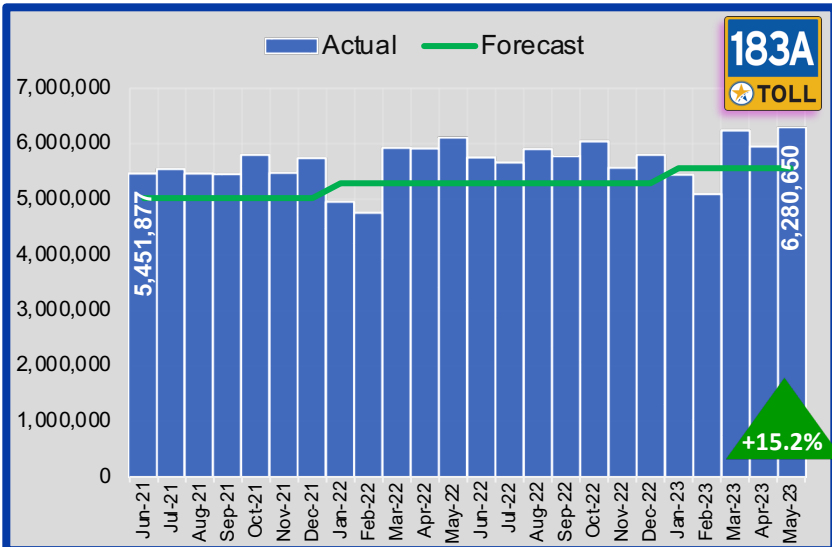


Percent Change (Over Last 24 Months)



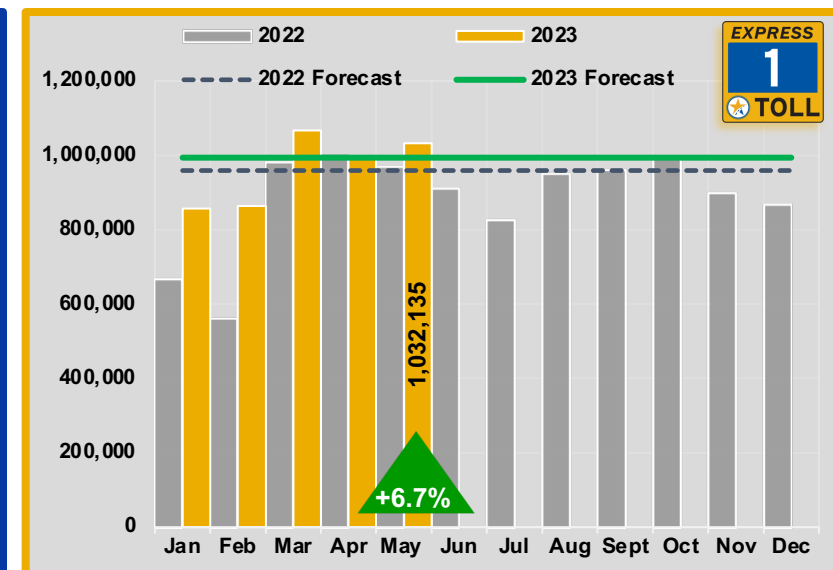
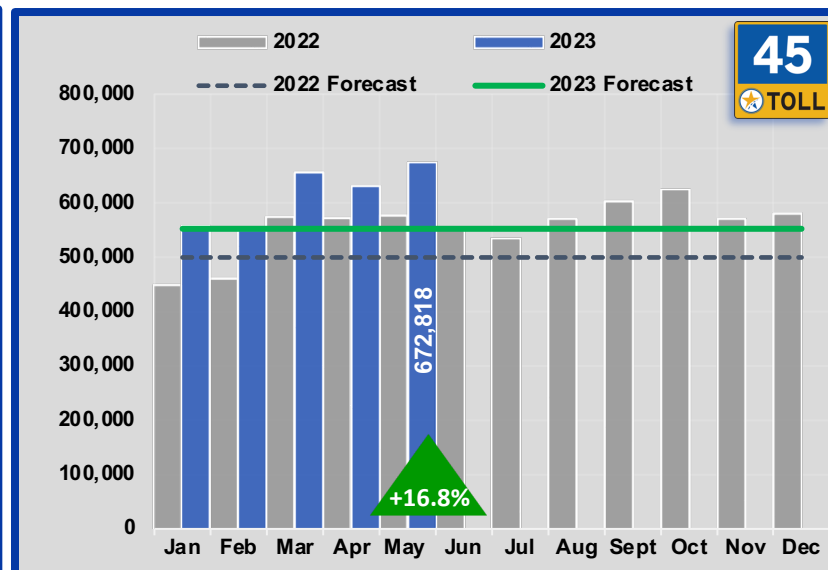
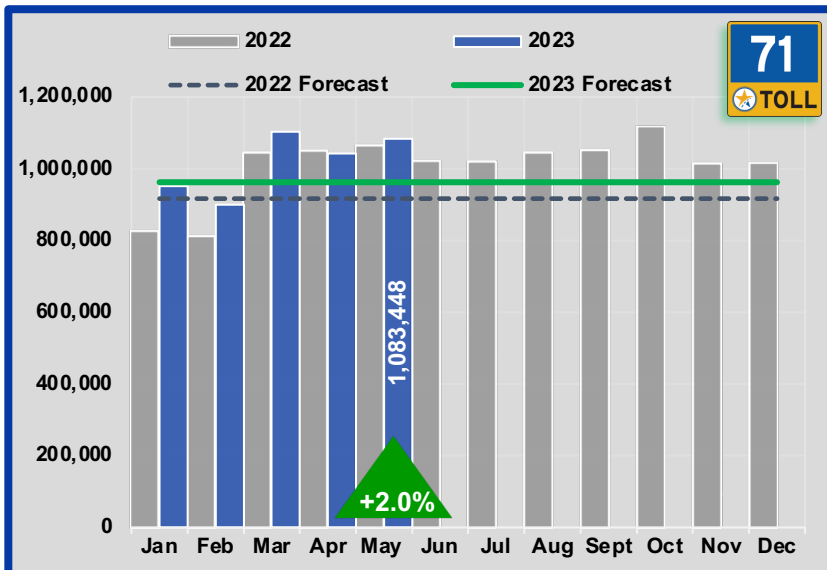
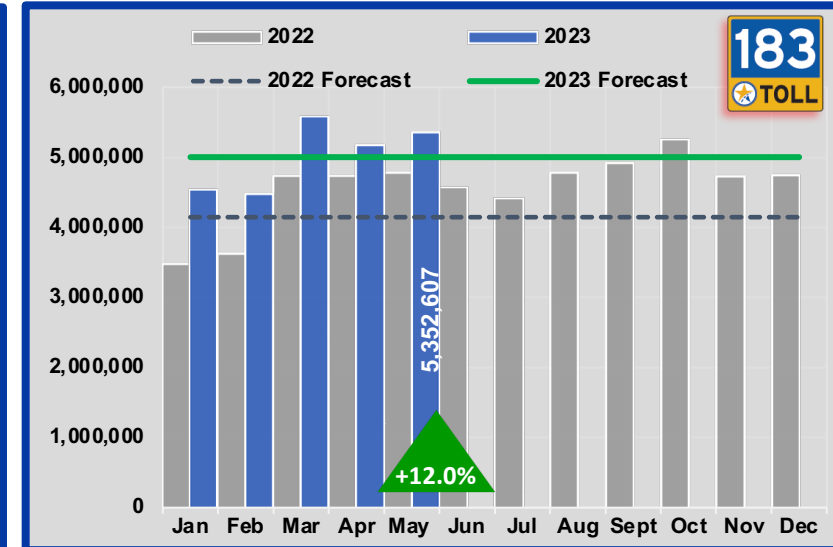
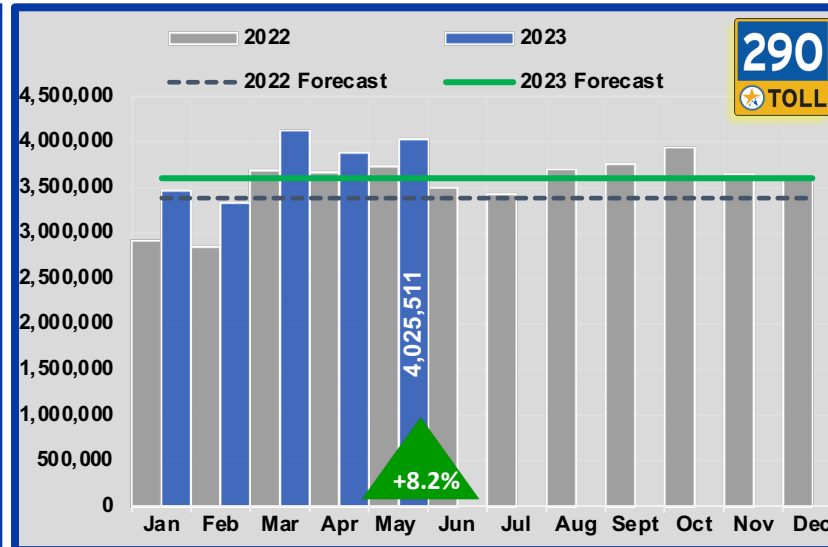
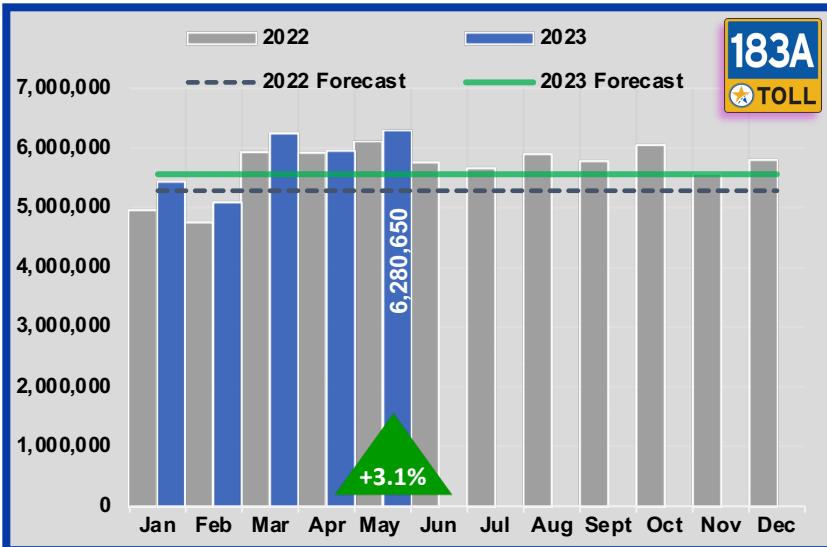
Monthly Transaction Trend by Roadway

(Percent Change Over Last 24 Months)



Monthly Transaction Trend by Roadway

(Percent Change Over May 2022)





AGENDA ITEMS #9A-B

James Bass
Executive Director

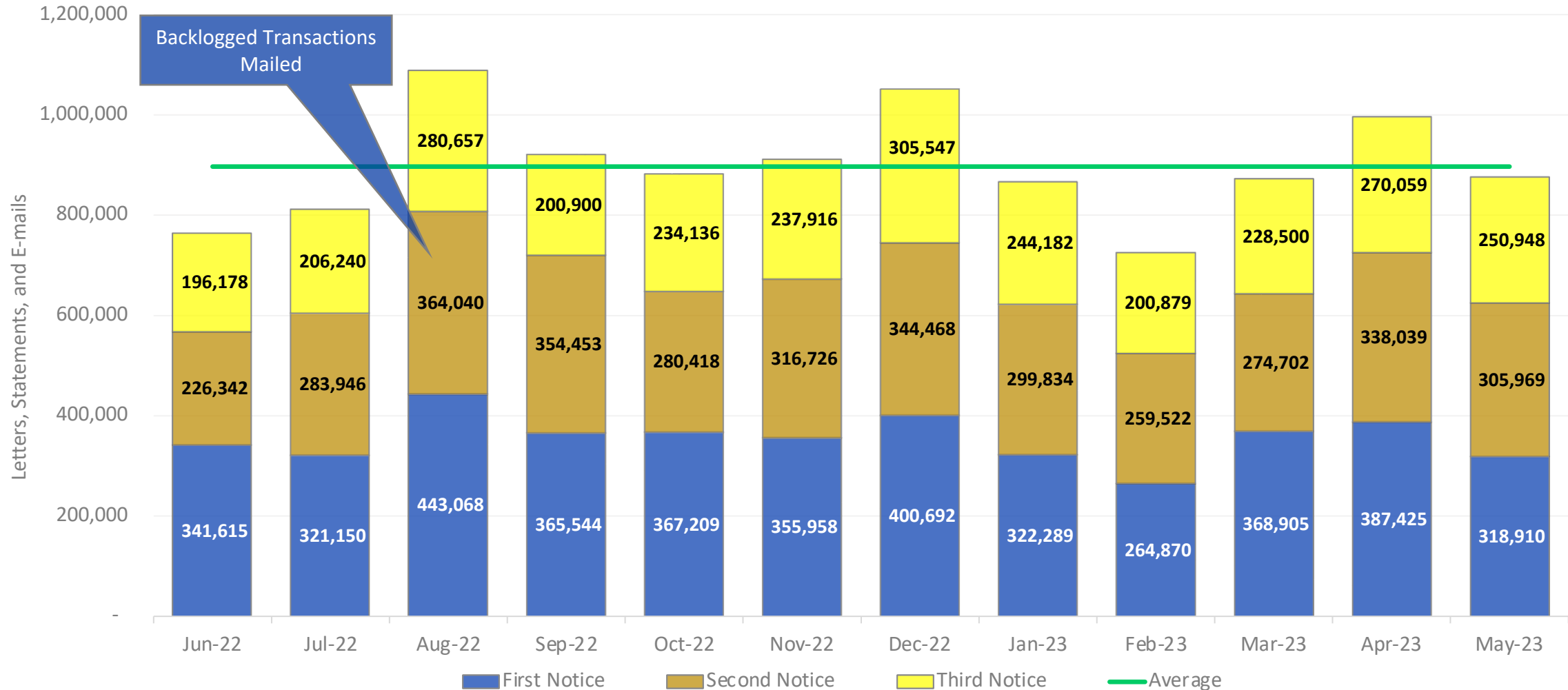
Executive Director Report

- A. Request for Qualifications for Real Estate Advisory Services
- B. Agency performance metrics
 - I. Roadway performance
 - II. Call center performance

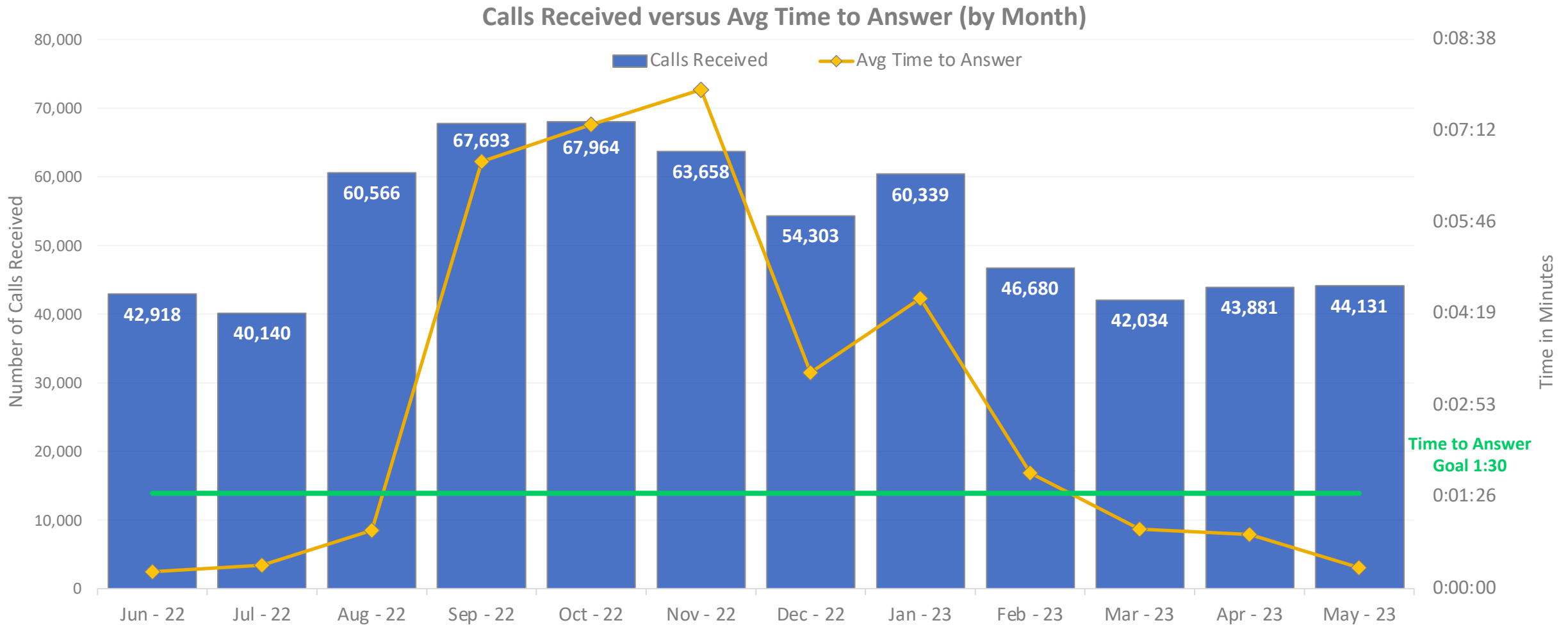
CTRMA Invoicing Trends (Past Year)



Monthly Invoicing



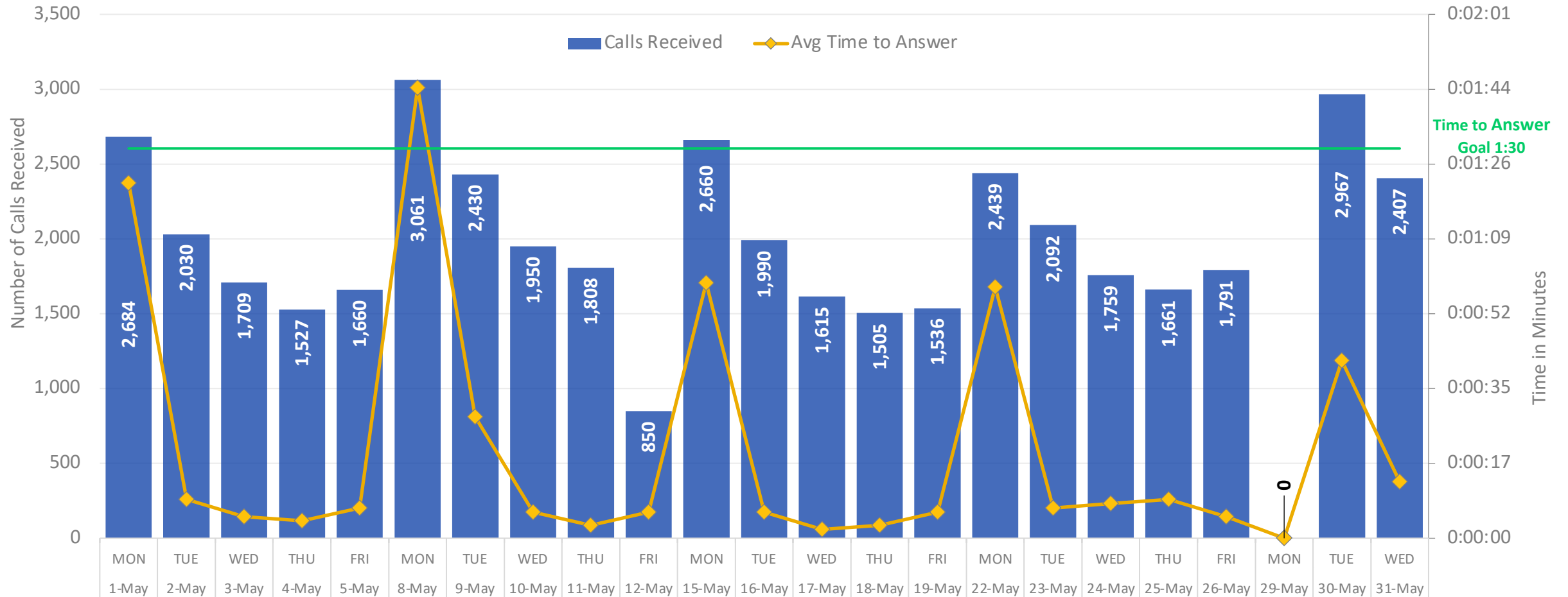
Call Center Performance (Past Year)



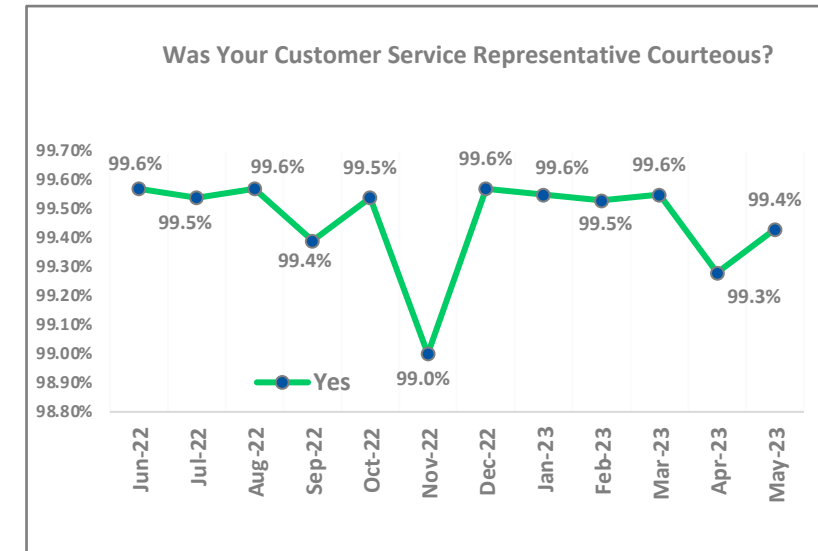
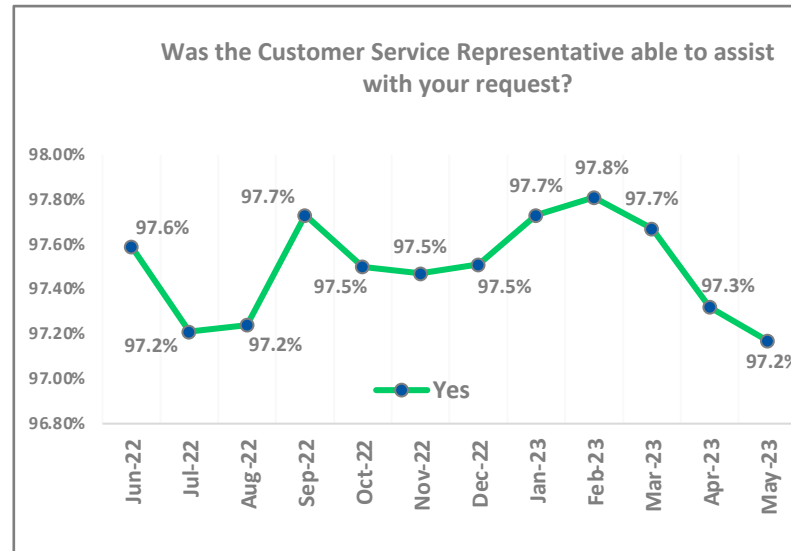
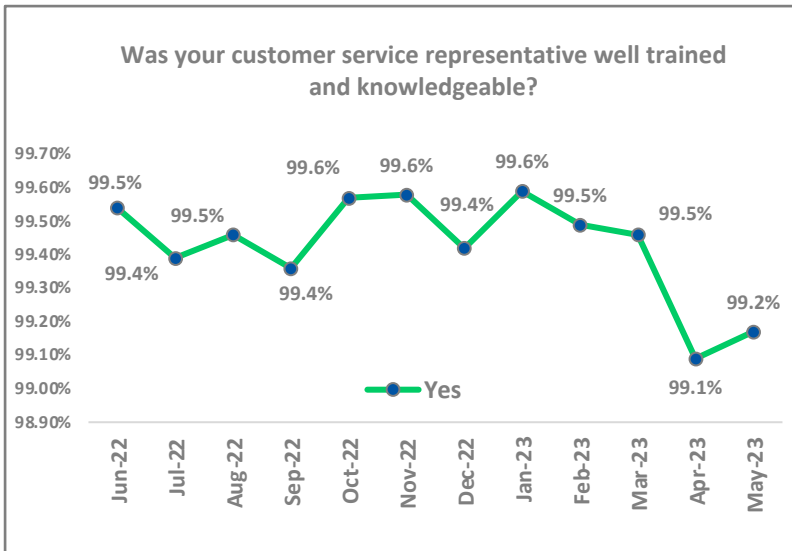
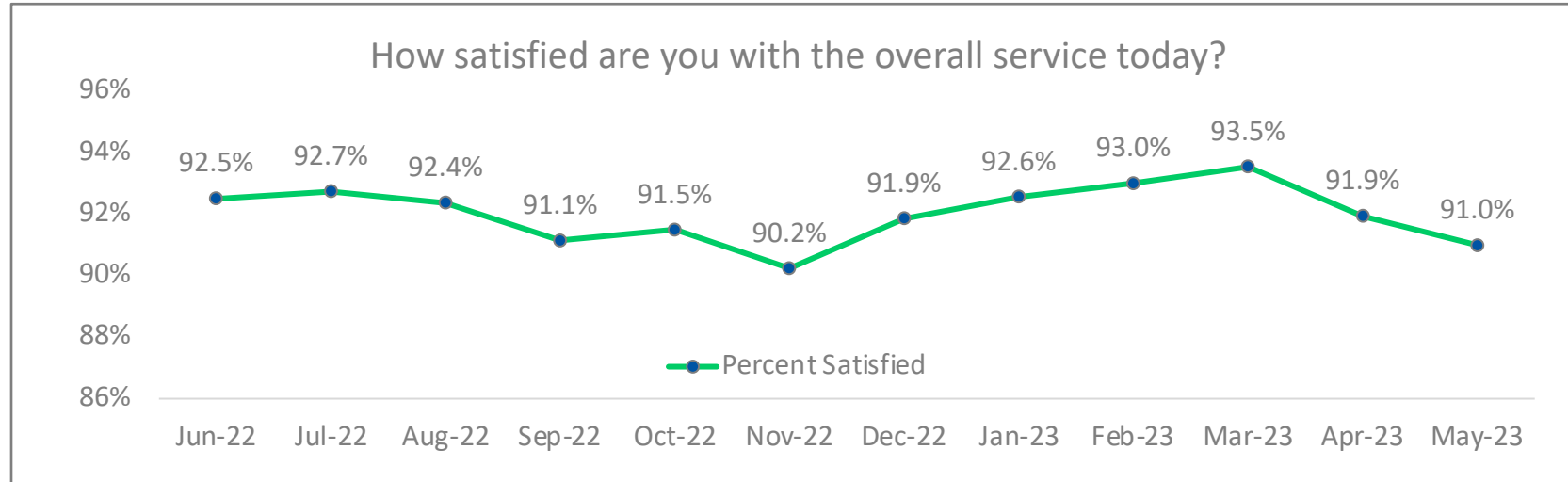
Call Center Performance (May 2023)



Calls Received versus Avg Time to Answer (by Day)



Call Center Customer Satisfaction



Total Number of May 2023 Responses = 7,954 (18.0%)

Post call survey of customers.



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

EXECUTIVE SESSION



EXECUTIVE SESSION

ITEMS #10-13

10. Discuss the sale, transfer or exchange of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property).
11. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
12. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
13. Discuss personnel matters as authorized by §551.074 (Personnel Matters).



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

REGULAR ITEMS

COLLABORATION



INNOVATION



SERVICE



SAFETY



STEWARDSHIP



AGENDA ITEM #14

James Bass
Executive Director

Discuss and consider approving a proposed settlement of Colorado River Constructors' claims regarding the 183 South Project



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

REGULAR MEETING OF THE

BOARD OF DIRECTORS

ADJOURN MEETING #15

June 26, 2023